

CURRICULUM VITAE

ANNA BAKALI , MSc



Department: *Accounting and Information Systems – International Hellenic University (IHU)*

Position: S. Technical Laboratory Staff

Phone Number: 2310013780

Email: *abakali@ihu.gr*

Academic Degrees

Undergraduate level

- Accounting, Technological Institute of Thessaloniki

Postgraduate level

- M.Sc. Management of Educational Units

Current Position

S. Technical Laboratory Staff, Head of Internship Department of Accounting and Information Systems, International Hellenic University (IHU)

Supervisor of the Accounting and Finance Department of International Hellenic University

Former Positions / Administrative Experience

Academic Experience

Teaching in Undergraduate Courses

- 16-3-2004 to 2-7-2004 General Accounting with PC, Department of Accounting, TEI Thessaloniki
- 1-11-2003 to 16-2-2004 Computerized Accounting I, II, Department of Accounting TEI Thessaloniki
- 1-10-2002 to 21-2-2003 Computerized Accounting I, II Department of Accounting TEI Thessaloniki
- 1-04-2002 to 05-07-2002 Computerized Accounting, Department of Accounting TEI Thessaloniki

Professional Experience

- **10/2020 to date Head of Internship, Accounting and Information Systems International Hellenic University (IHU)**
- 5/2019 to 10/2020 Head of the Department of Budget and Reports International Hellenic University
- 11/2001 to 5/2019 Accountant, Head of the Department of Budget and Reports Alexander TEI Thessaloniki
- 1/2001 to 10/2001 Accountant, ARGONAUTIKI AEGA
- 3/1999 to 12/2000 Accountant, ODESEM EPE

PROFESSIONAL DEVELOPMENT

Selected professional training includes:

- **AI for Higher Education – AI in Faculty** – October 2026
- **Improving Communication Skills in Public Administration for Written and Oral Communication in English** – B2 Level – October–December 2025
- **Training of Department Heads** – February 2020
- **Preparation of Official Documents Using Word Processing Software** – October 2018
- **Public Financial Management: Audit and Clearance of Expenditure in General Government Entities** – March 2017
- **Financial Audit of Public Organizations** – May 2016
- **Public Accounting: Budget, Control and Accounting of Legal Entities under Public Law** – December 2015
- **Building an Effective Team** – September 2012
- **Financial Management of SMEs** – 300-hour Training Programme – 2000

DIGITAL & TECHNICAL SKILLS

- **Operating Systems:**
MS-DOS, Windows
- **Programming / Basic Computing:**
BASIC
- **Accounting & Business Software:**
MIRAGE, ΟΡΙΖΟΝΤΕΣ, DEFACTO, EUROFASMA, ΚΕΦΑΛΑΙΟ, MANPOWER, PERSONNEL, Income–Expenses Management, OTS Payroll and Financial Management.

LANGUAGES

- **Greek:** Native language
English: B2 level / Lower Certificate
French: B2 Certificate